

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Behavioral Health	(2) MEETING DATE 3/18/2014	(3) CONTACT/PHONE Cindy Collins, ASM, 788-2923 Amy Olson, ASO II, 781-4729	
(4) SUBJECT Request to approve the FY 2014-17 renewal contract (Clerk's File) with the State Department of Rehabilitation in the amount not to exceed \$102,759 to provide vocational rehabilitative services to individuals with severe psychiatric disabilities. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1) Approve and direct Chairperson to sign the FY 2014-17 three-year renewal contract with the State Department of Rehabilitation (DOR) in the amount of \$102,759 to provide vocational rehabilitative services to individuals with severe psychiatric disabilities; and 2) Sign the Contractor Certification Clauses and the Signature Authorization Form as required by the state.			
(6) FUNDING SOURCE(S) MHSA	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT \$102,759.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>4-5-2011</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Reviewed by Leslie Brown			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Jeff Hamm, Health Agency Director
Anne Robin, LMFT, Behavioral Health Administrator

DATE: 3/18/2014

SUBJECT: Request to approve the FY 2014-17 renewal contract (Clerk's File) with the State Department of Rehabilitation in the amount not to exceed \$102,759 to provide vocational rehabilitative services to individuals with severe psychiatric disabilities. All Districts.

RECOMMENDATION

It is recommended that the Board:

- 1) Approve and direct Chairperson to sign the FY 2014-17 three-year renewal contract with the State Department of Rehabilitation (DOR) in the amount of \$102,759 to provide vocational rehabilitative services to individuals with severe psychiatric disabilities; and
- 2) Sign the Contractor Certification Clauses and the Signature Authorization Form as required by the state.

DISCUSSION

The Health Agency's Behavioral Health Department began a Cooperative Program with the DOR in FY 2006-07, where the DOR has been providing collaborative employment services to assist people with severe psychiatric disabilities enter or re-enter the workforce. The proposed three-year renewal contract, which will cover fiscal years 2014-15, 2015-16, and FY 2016-17, will allow for continued collaboration between the County and the Department of Rehabilitation (DOR) field office in San Luis Obispo to increase access to specialized employment services and mental health supports.

Services include, but are not limited to, counseling and guidance, service coordination with other agencies, vocational exploration, benefits planning and counseling, specialized employment assessments in the community, college and university education, vocational training, job search and placement assistance. DOR also offers a number of various technical trainings to mental health staff twice a year as part of the cooperative contract. In addition to providing job placement services and training, DOR provides transportation assistance, clothing, tools and other items necessary to maintain employment.

Approval of this contract will provide for three years of vocational rehabilitation services and continue DOR's mission to work with employers throughout the County and place individuals in positions that enable them to live independently in the community. Since the Governors' Budget must be approved and availability of funds determined before funding commitments can be made, the State is requiring all contracts to be presented to Boards of Supervisors and fully executed well before July 1st to pledge payment for services rendered by its contractors in the new fiscal year.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed and approved the State Department of Rehabilitation Standard Agreement as to form and legal effect.

FINANCIAL CONSIDERATIONS

The Cooperative's total thirty-six month contract budget is \$482,433. The County will pay a cash match of \$102,759 paid from Mental Health Services Act (MHSA) vocational program funds. The remaining \$379,674 of the operating budget will be funded by the Department of Rehabilitation.

The County will be paid for Administrative costs by the Cooperative for the following: Cooperative Program Administrator equal to .055 County FTE, Cooperative Program Clinic Liaison equal to .091 County FTE, and Cooperative Program Financial Administrator at .045 County FTE. These administrative payments to the County will total \$51,954 during the thirty-six month contract and offset the match component paid by the MHSA program. The table below summarizes the Cooperative's budget and funding:

	Contract #1 3-Year Term FY 2006-08	Contract #2 3-year Term FY 2008-11	Contract #3 3-year Term FY 2011-14 (Current Contract)	Contract #4 Proposed First Year FY 2014-15	Contract #4 Proposed Second Year FY 2015-16	Contract #4 Proposed Third Year FY 2016-17	Contract #4 Total Proposed FY 2014-17
Cooperative Operating Budget							
Rehabilitation Counselor	\$ 76,033	\$ 152,067	\$ 149,009	\$ 49,670	\$ 49,670	\$ 49,670	\$ 149,009
Individual Client Expenses	\$ 175,485	\$ 282,000	\$ 282,000	\$ 93,823	\$ 93,823	\$ 93,823	\$ 281,469
Program Administrator 5.5% County Employee)	\$ 11,258	\$ 26,207	\$ 13,461	\$ 5,650	\$ 5,650	\$ 5,137	\$ 16,437
Program Clinic Liaison (9.1% County Employee)	\$ 8,257	\$ 19,644	\$ 20,610	\$ 7,441	\$ 7,441	\$ 6,646	\$ 21,529
Program Financial Admin (4.5% County Employee)			\$ 14,034	\$ 2,944	\$ 2,944	\$ 4,252	\$ 10,139
Indirect Cost	\$ -	\$ 3,164	\$ 3,319	\$ 1,283	\$ 1,283	\$ 1,283	\$ 3,848
Total Cooperative Operating Budget	\$ 271,033	\$ 483,082	\$ 482,433	\$ 160,811	\$ 160,811	\$ 160,811	\$ 482,433
Funding							
County Cash Match (21.30%)	\$ 57,730	\$ 102,896	\$ 102,758	\$ 34,253	\$ 34,253	\$ 34,253	\$ 102,759
DOR Federal Grant Revenues (78.70%)	\$ 213,303	\$ 380,186	\$ 379,675	\$ 126,559	\$ 126,559	\$ 126,559	\$ 379,677
Total Funding	\$ 271,033	\$ 483,082	\$ 482,433	\$ 160,811	\$ 160,811	\$ 160,811	\$ 482,433

RESULTS

The San Luis Obispo County Behavioral Health Services Cooperative Program focuses on serving mental health clients in San Luis Obispo County clinics, with the intent to prepare clients to obtain and retain competitive employment. The Behavioral Health Services staff provides administrative support and acts as a liaison between the DOR and the County Mental Health system as part of their duties under this contract.

So far, during the current fiscal year, 32 clients have been referred to the Cooperative Program. Of those 32 referred, 24 cases were opened for the individual to receive services. Of the open 32 cases, 4 are attending college classes, 2 are in vocational training programs, 19 are going through Work Adjustment (readying clients for work by educating them on keeping a schedule, hygiene, workplace etiquette, resume & interview skills), 5 are employed with cases being closed, and 2 have been deemed unable to work and their cases being closed.

The goals for this program over the next three years include:

- Evaluate at least 151 unduplicated clients for eligibility;
- Of those 151, 76 should be found eligible to open a new case for further assessment;
- It is estimated that 61 of the 76 opened cases will follow through to writing an Individual Plan for Employment (IPE). The IPE is a written plan listing job objective and DOR services each client is to receive in order to find and maintain employment; and
- Hopefully 49 of the 61 clients with an IPE will become employed for longer than 6 months and their case closed.

The Behavioral Health Department seeks to provide clients the appropriate level of care by matching services to clients' individual needs. The above mentioned contract provides the necessary resources to assure that clients are provided with vocational opportunities. Providing the most appropriate services to these clients increases their probability of positive treatment outcomes. Furthermore, positive treatment outcomes contribute to the wider County vision of a healthy and safe community.

ATTACHMENTS

1. Clerk's Filed Coversheet Department of Rehabilitation Contract Renewal FY 14-17